

## CLD 497: Practicum in Community & Leadership Development

## PRACTICUM ORGANIZATION INFORMATION FORM

Name of Organization		
Name of Representative	Pos	ition
Address		
Email		
Phone Number		
Website Address		

Describe mission of your organization.

Describe primary programs/services your organization offers.

Describe any specific projects your organization wishes to assign to our student(s) during his/her/their practicum period.

Hours when practicum student(s) can come to your organization to work on the project. (Mark all that apply and fill in specific time if appropriate)

		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM	From							
	То							
РМ								
	From							
	То							
Evening								
	From							
	То							

List any skill sets you would prefer the student to have. (e.g., experience with children, event planning, social media development, web design, etc.)

	Yes	No		Yes	No
student be required to drive?			If yes, will he/she need to use his/her own car?		

## Check any other requirements that the student needs to complete before he/she can start practicum.

- □ Criminal record check
- □ Immunizations

Will

- □ Drug Screening
- □ Health Screening
- □ Other: Please specify